

# MEETING MINUTES

**Topic: Meeting 15- Plans for Meeting with Flagstaff Flyers**

**Monday, October 29, 2018- 10:30 am- 1:00 pm**

**Location: Capstone Room**

**Minutes recorded by: Braden Weiler**

**Meeting called by: James Seganti**

**Attendees: Damian Lumm, Angel Montiel, Caleb Hatcher, James Seganti, Braden Weiler**

Table 1. Record of meeting.

<b>10:30 am to 11:00 am</b>	<b>Introductions</b> <ul style="list-style-type: none"><li>• Went over what we wanted to show the Flagstaff Flyers on Friday and what questions we should ask specifically</li><li>• Discussed any changes that needed to be made to our CAD model before showing the Flyers</li></ul>
<b>11:00 am to 1:00 pm</b>	<b>Capstone Work</b> <ul style="list-style-type: none"><li>• Made changes to the CAD model to refine some of the mates in the assembly and made sure all the subassemblies were updated fully</li><li>• Got parking passes for the Flyers from Singne so they would be able to use campus parking</li></ul>
	<b>Plans for next meeting/ Assigned Tasks</b> <ul style="list-style-type: none"><li>• Meet with the Flagstaff Flyers to show them our design and get tips about how we can improve it and whether or not it is manufacturable</li></ul>

**Next formal meeting: November 2, 2018, Machine Shop, Building 98C, at 10:30 am**